



Addendum No. 1
Page 1 of 2

DATE: October 8, 2015

Joliet Junior College
1215 Houbolt Road
Joliet, IL 60431

TO: Prospective Respondents
SUBJECT: Addendum No. 1
PROJECT NAME: Printing Spring/Summer 2016 Non Credit Community College Catalog
JJC PROJECT NO.: B15030

This Addendum forms a part of the Bidding and Contract Documents and modifies the original bidding document as posted on the JJC website. Acknowledge receipt of this addendum as specified at the bottom of page 2. FAILURE TO DO SO MAY SUBJECT BIDDER TO DISQUALIFICATION.

Questions Received:

1. For Spring and Summer the production times are both the same. Is this correct or does the Summer Catalog print at a different time?

Please adhere to the due dates listed below:

<i>Spring 2016</i>	<i>Board of Trustees award bid:</i>	<i>November 10, 2015</i>
	<i>Material sent to printer:</i>	<i>December 3, 2015</i>
	<i>Delivery to post office:</i>	<i>January 2, 2016</i>
	<i>Delivery to college (office copies):</i>	<i>January 4, 2016</i>
<i>Summer 2016</i>	<i>Board of Trustees award bid:</i>	<i>November 10, 2015</i>
	<i>Material sent to printer:</i>	<i>April 4, 2016</i>
	<i>Delivery to post office:</i>	<i>April 26, 2016</i>
	<i>Delivery to college (office copies):</i>	<i>April 26, 2016</i>

2. Would it be possible to use our indicia for the Simplified Mail? We would like to have the mail verified here at Bartash since we have the Postal Service right here in our building.

Not at this time.

3. Are you a Non Profit? Could you please send me a picture of your indicia? I looked on the website but the electronic issue does not have the back cover page included in it.

Joliet Junior College is a non-profit organization. Our indicia will be sent to the awarded vendor.

End of Addendum #1



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Please acknowledge receipt of these addenda by including this page with your proposal. Include your company name, printed name, title, and signature in your acknowledgement below. Failure to do so could result in disqualification of your bid.

Issued by:

Janice Reodus
Director of Business & Auxiliary Services
Joliet Junior College
815.280.6643

I acknowledge receipt of Addendum #1.

Company Name

Printed Name

Title

Signature